

SITE SURVEY REPORT

Site Safety Inspection

Prepared for	Harrow Pike Construction (sample contractor)
Date	25 Sep 2026
Site	Plot B, Meadow Lane Development
Prepared by	J. Byrne, Health and Safety Adviser

Sample report. The site, people and contractor are fictional. The photographs are stills taken from the Walk Cam clips shown on sitesurvey.app. A report records what was found and when. Keeping the site safe depends on the actions of the people in control of the work.

FORM

1. Inspection details

Report reference	SI-2026-0925-B (sample)
Site	Plot B, Meadow Lane Development
Inspection carried out for	Harrow Pike Construction (sample contractor), 1 Example Yard, Meadow Lane. Principal contractor
Type of inspection	After bad weather. The weekly safety walk-round, carried out before work began
What happened, and when	Heavy rain overnight, Thu 24 to Fri 25 Sep 2026. Ground wet
Date and time	Fri 25 Sep 2026. Started 07:30, finished 08:15
Inspector	J. Byrne, Health and Safety Adviser
Accompanied by	R. Osei, Site Manager
Weather	Dry and overcast, light wind at the time of the walk
People on site	34, from 5 contractors
Areas covered	Site perimeter and gates, first floor slab of Block B1, welfare area
Areas not inspected	Tower crane and lifting equipment (covered by their own examinations). Basement of Block B2, closed for a concrete pour

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2. Perimeter and access

Perimeter	Fenced with mesh panels on block feet, about 2 metres high
Condition of the fence	One panel loose beside gate 2. Panels on the north run tied with wire, not coupled
Gates	Gate 1 staffed, with sign-in. Gate 2 closed and locked
Signs	Site boundary and no entry signs at both gates
Public nearby	Footpath runs past gate 2. Houses on the far side of Meadow Lane
Walkways inside the fence	Standing water, brick rubble and a bulk bag on the route along the north fence

Result

Hazards 1 and 3 raised. See section 7

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3. Work at height and edge protection

Place inspected	First floor slab, Block B1, east edge
Fall height at the edge	About 3.2 metres to the ground
Guardrails	Tube guardrails on the main run. End bay beside the loading point has no guardrail
Top guardrail height (main run)	980 mm above the slab
Top guardrail, height above the 950 mm minimum	30 mm
Largest gap (main run)	420 mm, between the mid rail and the top rail
Toe boards	Timber toe board on the inner run. None at the end bay
Openings in the slab	One open pocket with bare starter bars. Not covered, bars not capped
Scaffold in use	Yes. Independent scaffold to the Block B1 east elevation, ref SC-B1-02 (sample)
Could a person fall 2 metres or more from it	Yes
Which scaffold, and who carried out its last inspection	SC-B1-02. Inspected by M. Kerr, scaffold inspector, Ridgeway Scaffolding Ltd (sample contractor)
Scaffold, last recorded inspection	Fri 25 Sep 2026 at 07:00, after the overnight rain. Base plates firm, ties and boards in place, no defects found. Previous weekly inspection Mon 21 Sep 2026
Days since its last recorded inspection	0
Report of that inspection seen	Yes, in the site office before the walk
Work stopped	Yes. No work within 2 metres of the end bay until the guardrail is fitted and checked
Result	Hazards 2 and 4 raised. See section 7

4. Walk-round record

WALK CAM

Safety walk-round, Plot B

Perimeter, first floor slab and welfare · Site safety inspection

1. Perimeter and access

Heras panel loose by gate 2. Public access risk, fixing now. Rest of the perimeter secure. Panels here are tied with wire, not coupled. Feet are sitting in standing water and there is brick rubble and a bulk bag against the fence line. Excavator working beyond the fence and the tower crane is in use.



2. Edge protection

First floor slab edge. Tube guardrails are up along this run, top rail and mid rail. Guardrail missing on the first floor slab edge at the end bay. Stop work there until fixed. Open pocket in the slab here with bare starter bars, not capped or covered. Loose timber and a hammer left on the slab.



3. Welfare

Welfare cabin clean, hand wash stocked, first aid point in place. Soap in the dispenser and the tap is running. First aid sign is clear from the walkway. Ground around the wash station is wet and muddy, needs stone or matting.



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5. Welfare and first aid

Toilets	Provided next to the welfare cabin. Clean, lit, doors lock from inside
Washing facilities	Hand wash station beside the toilets. Running warm water, soap in the dispenser, paper towels stocked
Drinking water	Mains tap in the welfare cabin, marked as drinking water. Cups provided
Rest area	Cabin with tables, seats with backs, kettle and microwave. Heater working
Changing and drying	Drying room in the cabin, with lockers
First aid point	Signed on the outside of the cabin. Kit stocked and in date
First aider on site	Yes. Name shown on the site notice board
Condition	Clean and orderly. Ground around the wash station wet and muddy
Result	No hazard raised. Observation passed to the site manager: lay stone or matting at the wash station

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6. Housekeeping, plant and excavations

Housekeeping on the slab	Loose timber and a hammer left on the first floor slab. Cleared during the walk
Materials with projecting nails	None seen
Plant and people	Excavator working inside a barriered area. Banksman present
Excavations	None open in the areas inspected
Waste	Bins provided by the welfare area. Rubble on the north fence route, see hazard 3

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7. Hazards and actions

Hazard 1	Loose fence panel beside gate 2. Members of the public could get on to the site
Hazard 1, risk	Likelihood 4, severity 4. Score 16, high
Hazard 1, action taken	Panel re-clipped with two couplers at 07:42

Hazard 1, further action	Replace wire ties with couplers along the north run. Owner: R. Osei, Site Manager. Due: Fri 25 Sep 2026
Hazard 1, closed on and checked by	Fri 25 Sep 2026 at 11:10. Checked by R. Osei, Site Manager
Hazard 2	Guardrail missing at the end bay of the first floor slab edge, Block B1. Fall of about 3.2 metres
Hazard 2, risk	Likelihood 4, severity 5. Score 20, high
Hazard 2, action taken	Work stopped at the end bay at 07:55. Area closed off with barriers 2 metres back from the edge
Hazard 2, further action	Fit top rail, mid rail and toe board. Check before the area is used again. Owner: D. Lowe, scaffold supervisor, Ridgeway Scaffolding Ltd. Due: Fri 25 Sep 2026
Hazard 2, closed on and checked by	Fri 25 Sep 2026 at 11:40. Checked by J. Byrne, Health and Safety Adviser. Work at the end bay restarted at 11:45
Hazard 3	Standing water, rubble and a bulk bag on the walkway along the north fence. Slip and trip risk
Hazard 3, risk	Likelihood 3, severity 2. Score 6, low
Hazard 3, action taken	None on the walk
Hazard 3, further action	Clear the rubble and the bag, pump out the water, lay stone. Owner: T. Price, groundworks foreman. Due: Tue 29 Sep 2026
Hazard 3, closed on and checked by	Open when this report was given
Hazard 4	Open pocket in the first floor slab with bare starter bars. Trip and impalement risk
Hazard 4, risk	Likelihood 3, severity 4. Score 12, medium
Hazard 4, action taken	Pocket covered with a fixed board at 08:05
Hazard 4, further action	Cap the starter bars. Owner: S. Mensah, concrete frame supervisor. Due: Mon 28 Sep 2026
Hazard 4, closed on and checked by	Open when this report was given

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8. Summary

Hazards raised	4
By risk	2 high, 1 medium, 1 low
Made safe during the walk	3 (hazards 1, 2 and 4)

Closed during the walk, with no further action	0
Hazards with further action	4. Hazards 1 and 2 closed out by 11:40. Hazards 3 and 4 still open, with named owners and due dates
Work stopped	Yes, at the end bay of the first floor slab edge, Block B1. To stay stopped until the guardrail was fitted and checked. Restarted at 11:45 after the check
How risk was scored	Likelihood (1 to 5) multiplied by severity (1 to 5). 1 to 6 low, 8 to 12 medium, 15 to 25 high. This is the contractor's own scale
Report given to	R. Osei, Site Manager
Date and time given	Fri 25 Sep 2026, 12:00
Next inspection	Fri 2 Oct 2026

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Inspector sign-off

Name	J. Byrne, Health and Safety Adviser
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Signed	J. Byrne
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Date and time	25 Sep 2026, 12:00
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