

Workplace Noise Risk Assessment

A workplace noise assessment recording affected tasks, exposure evidence, comparison with applicable values, control decisions and review arrangements.

1. Record details and scope

Project

Filled in from the project in SiteSurvey.

Site or premises address

Client or organisation

Record date *

Person completing the record *

For occupational noise. This is not an environmental nuisance assessment, hearing diagnosis or automatic exposure calculator; a spot reading alone is not a daily exposure.

HSE explains that a noise risk assessment needs representative exposure estimates, comparison with action and limit values, and decisions on controls, hearing protection and health surveillance. It requires competent assessment.

2. People and work

Work area and activities *

Assessor and competence reference *

Exposed roles, work patterns and vulnerable groups without medical details *

Assessment method and applicable guidance

Identify the evidence, tasks and exposure periods used. A single unrepresentative reading should not stand in for a full assessment.

3. Exposure evidence

Task exposure (copy this block for each one)

Task and equipment *

Duration and pattern *

Representative data source or monitoring report *

Exposure estimate, metric and units *

Applicable action/limit values and comparison *

Variability and uncertainty

4. Control decisions

Elimination, substitution and engineering controls *

Work organisation and information needs

Hearing protection selection and zone decisions

Health surveillance referral decision and basis, without clinical records

5. Review triggers

Changes requiring reassessment *

Planned review and responsible person

6. Actions and review

Are further actions required? * (choose one)

☐ Yes ☐ No

Further action (copy this block for each one; if applicable)

Action and evidence reference *

Person responsible *

Target date

Action status * (choose one)

☐ Open ☐ In progress ☐ Completed

Completion evidence * (if applicable)

Outstanding limitations and information to pass on

Record status * (choose one)

☐ Ready for review ☐ Further work needed ☐ Work or use stopped

Reviewed by

Review date

Author signature *

Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.