

Waterproofing Installation Inspection

A waterproofing installation record covering system specification, substrate, joints, penetrations, concealment evidence, authorised tests and repairs.

1. Record details and scope

Project

Filled in from the project in SiteSurvey.

Site or premises address

Client or organisation

Record date *

Person completing the record *

This is a quality record against a supplied design. It is not a waterproofing design, guaranteed watertightness statement, BS 8102 certification or authorisation to flood-test a structure.

Approved Document C provides guidance on resistance to moisture for buildings in England. The project design and specified system establish the details to inspect. A completed installation checklist does not itself demonstrate that all performance requirements are met.

2. System and area

Area, level and waterproofing zone *

System, manufacturer and batch references *

Approved details and instruction revision *

Installer and required competence reference

3. Installation checks

Substrate condition checked against system requirements * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Joints, laps and terminations checked to specified details * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Penetrations and waterstops inspected where applicable * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Drainage or protection components checked where specified * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Damage and contamination checked before concealment * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

4. Evidence and tests

Details before concealment (photos: attach, or note the file names)

Identify the detail, location and evidence captured before covering. State any installation stage that was not observed.

Authorised test procedure and separate structural approval if needed

Tests actually performed, criteria and results

Areas not visible and limitations *

5. Repair and release

Defects, repairs and reinspection evidence

Authorised concealment or handover reference

Separate warranty and maintenance document references

6. Actions and review

Are further actions required? * (choose one)

☐ Yes ☐ No

Further action (copy this block for each one; if applicable)

Action and evidence reference *

Person responsible *

Target date

Action status * (choose one)

☐ Open ☐ In progress ☐ Completed

Completion evidence * (if applicable)

Outstanding limitations and information to pass on

Record status * (choose one)

☐ Ready for review ☐ Further work needed ☐ Work or use stopped

Reviewed by

Review date

Author signature *



Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.