

Tree Condition Survey

A tree condition survey: every tree with its tag, species, size, condition, defects, the people or property it could hit, risk, recommended work and urgency, plus TPO and conservation area checks.

1. Site

Project

Client

Site *

Site address

Survey date *

Time

Surveyor and qualification *

Weather capture

Digital form: use Record current conditions. On paper, record date/time, temperature (°C), wind (mph and direction), conditions and source. Keep observed conditions separate from forecast estimates.

Weather and visibility

Are any trees covered by a Tree Preservation Order?

☐ Yes ☐ No

Is the site in a conservation area?

☐ Yes ☐ No

If applicable: Work on a tree covered by a Tree Preservation Order needs the local planning authority's written consent first, unless an exception applies. Even for a dead tree, give 5 working days' written notice unless the work is urgent to remove an immediate risk of serious harm.

If applicable: For trees in a conservation area that have no Order, give the local planning authority a section 211 notice 6 weeks before most work, unless an exception applies. Work on a dead tree needs 5 days' notice instead; urgent work to remove an immediate risk of serious harm needs written notice as soon as practicable.

Owners and occupiers owe a duty of care to visitors under the Occupiers' Liability Act 1957 and to others, including trespassers, under the Occupiers' Liability Act 1984. The National Tree Safety Group guidance Common sense risk management of trees (Forestry Commission, 2011) explains a proportionate approach: inspect by a competent person at intervals that suit the tree and how busy the area is, record what was found and act on it.

Walk Cam: tree survey walk

Walk Cam video walk-through: available in the SiteSurvey app only.

2. Trees

Areas of the site (copy this block for each one)

Area of the site *

For example Front garden, North boundary or Car park

Trees in this area (copy this block for each one)

Tree number *

Scan the tree tag

Scanned in the SiteSurvey app. On paper, write the numbers: tag number.

Species *

Position or grid reference

Tap Mark current location at the base of the tree so it can be found again.

Height (m)

Measuring from a photo gives an estimate.

Stem diameter at 1.5 m (mm)

Crown spread (m)

Measuring from a photo gives an estimate.

Age class (choose one)

☐ Young ☐ Semi-mature ☐ Mature ☐ Over-mature ☐ Veteran

Condition * (choose one)

☐ Good ☐ Fair ☐ Poor ☐ Dead

Defects (tick all that apply)

- ☐ Deadwood
- ☐ Cavity or decay
- ☐ Fungal fruiting bodies
- ☐ Cracks or splits
- ☐ Weak fork or included bark
- ☐ Root damage or lifting
- ☐ Significant lean
- ☐ Hanging or broken branch
- ☐ Ivy hiding the stem
- ☐ None seen

What could it hit? (choose one)

- ☐ High use: road, path, play area or building ☐ Medium use ☐ Low use

Risk * (choose one)

- ☐ Low ☐ Medium ☐ High

If applicable: High risk. Consider restricting access below the tree until the work is done.

Recommended work * (choose one)

- ☐ No work
- ☐ Monitor
- ☐ Remove deadwood
- ☐ Crown reduction
- ☐ Crown lift
- ☐ Fell
- ☐ Further investigation

Urgency (choose one)

- ☐ Immediately
- ☐ Within 1 month
- ☐ Within 6 months
- ☐ Within 12 months
- ☐ At the next survey

Photos (photos: attach, or note the file names)

This area: high risk trees (worked out automatically in the app)

This area: trees to fell (worked out automatically in the app)

High risk trees (worked out automatically in the app)

Trees to fell (worked out automatically in the app)

Next survey due

3. Actions and sign-off

Are further actions needed?

☐ Yes ☐ No

Further actions (copy this block for each one; if applicable)

What needs doing? *

Priority (choose one)

☐ Urgent ☐ High ☐ Medium ☐ Low

Who will do it?

Due date

Status (choose one)

☐ Open ☐ In progress ☐ Completed

Inspector name *

Position or company

Inspector signature

Signing records what was found on the day. It does not make unsafe equipment safe or replace a thorough examination, design check or service by a competent person.