

Spill Kit Inspection

A spill kit inspection with location, substance suitability, contents, access, restocking needs, response information and photos.

1. Record details and scope

Project

Filled in from the project in SiteSurvey.

Site or premises address

Client or organisation

Record date *

Person completing the record *

This is a readiness check, not an instruction to enter a hazardous spill area. Follow your assessed spill response and the relevant environmental regulator arrangements for your nation.

Environment Agency guidance for England recommends spill kits suitable for the products on site near relevant storage, loading and transfer areas. Safety data sheets help identify handling and emergency information, but HSE explains that a safety data sheet is not itself a COSHH assessment.

2. Kit and hazards

Kit ID and location *

Products or substances the kit is intended for *

Name the substances and areas the kit is intended to serve. Check the kit specification against the site's assessed response arrangements.

Safety data sheet and assessment references

Site spill response plan reference

Supporting photos (photos: attach, or note the file names)

3. Contents

Kit item (copy this block for each one)

Item and suitability *

Quantity required by the site plan *

Usable quantity present *

Restock or replacement needed

4. Readiness

Kit accessible and clearly identified * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Contents suitable, dry and in usable condition * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Assessed protective equipment available * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Drain protection and waste containers available where required * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Responders know reporting and escalation arrangements * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Restocking owner

Restocking due date

5. Actions and review

Are further actions required? * (choose one)

☐ Yes ☐ No

Further action (copy this block for each one; if applicable)

Action and evidence reference *

Person responsible *

Target date

Action status * (choose one)

☐ Open ☐ In progress ☐ Completed

Completion evidence * (if applicable)

Outstanding limitations and information to pass on

Record status * (choose one)

☐ Ready for review ☐ Further work needed ☐ Work or use stopped

Reviewed by

Review date

Author signature *



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