

PUWER Equipment Assessment

A PUWER assessment record covering intended use, equipment hazards, safeguarding evidence, maintenance arrangements, competence and risk-control decisions.

1. Record details and scope

Project

Filled in from the project in SiteSurvey.

Site or premises address

Client or organisation

Record date *

Person completing the record *

This is an assessment aid, not a PUWER certificate, machinery conformity assessment, safety-control validation or substitute for specialist statutory examinations.

HSE describes duties covering suitable work equipment, maintenance, inspection, information, training and protective measures. An assessment must consider the actual tasks and conditions; equipment may also fall under other legislation.

2. Equipment and use

Equipment ID, manufacturer and location *

Scan the equipment data plate

Scanned in the SiteSurvey app. On paper, write the numbers: serial number, model number, asset number.

Operation, setting, cleaning, maintenance and foreseeable misuse *

Describe the actual use, operating modes and foreseeable interventions being assessed. Identify tasks not covered by the review.

Users and people exposed *

Instructions and relevant conformity documents

3. Assessment topics

Suitability and stability assessed for actual use * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Dangerous parts and safeguarding evidence reviewed * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Controls, stops and warning arrangements reviewed * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Isolation and stored-energy arrangements reviewed * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

Maintenance, inspection and competence records reviewed * (choose one)

☐ Acceptable ☐ Action needed ☐ Not checked ☐ Not applicable

Action, limitation or reason not applicable * (if applicable)

4. Risk decisions

Hazard (copy this block for each one)

Hazard and task *

Existing controls and evidence *

Additional control and responsible role *

Verification and specialist assessment reference

5. Handover

Use decision * (choose one)

☐ Available within recorded limits ☐ Restricted use ☐ Out of service

Restrictions, isolation and person informed * (if applicable)

Repair or follow-up job reference

Condition and defect evidence (photos: attach, or note the file names)

6. Actions and review

Are further actions required? * (choose one)

☐ Yes ☐ No

Further action (copy this block for each one; if applicable)

Action and evidence reference *

Person responsible *

Target date

Action status * (choose one)

☐ Open ☐ In progress ☐ Completed

Completion evidence * (if applicable)

Outstanding limitations and information to pass on

Record status * (choose one)

☐ Ready for review ☐ Further work needed ☐ Work or use stopped

Reviewed by

Review date

Author signature *

Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.