

Lifting Accessory Pre-use Inspection

A lifting accessory pre-use record with identification, capacity markings, examination references, condition findings, quarantine and handover details.

1. Record details and scope

Project

Filled in from the project in SiteSurvey.

Site or premises address

Client or organisation

Record date *

Person completing the record *

For trained users following accessory-specific instructions. This is not a LOLER thorough examination, load test, lift plan or calculation of sling capacity.

HSE distinguishes routine checks from thorough examination of lifting accessories. Markings, suitability and examination arrangements need to be appropriate to the equipment and use; a pre-use record does not replace them.

2. Lift and inspection scope

Lift or task reference *

Trained user and authorisation reference *

Manufacturer or inspection procedure reference *

Scope and inaccessible features

3. Accessory records

Lifting accessory (copy this block for each one)

Unique ID and accessory type *

Scan the ID tag

Scanned in the SiteSurvey app. On paper, write the numbers: serial number, asset number.

Marked working load limit and configuration information *

Current examination report reference *

Condition against the manufacturer checks *

Pre-use outcome * (choose one)

☐ No defect identified within scope ☐ Quarantine ☐ Specialist review required

Defect, quarantine identification and person informed * (if applicable)

Supporting photos (photos: attach, or note the file names)

4. Handover

Separate lift-planning and compatibility checks referenced

Reference the planned use and the accessory identification. A visible condition check alone does not establish suitability for the lift.

Storage and protection after use

Supervisor or next user informed

5. Actions and review

Are further actions required? * (choose one)

☐ Yes ☐ No

Further action (copy this block for each one; if applicable)

Action and evidence reference *

Person responsible *

Target date

Action status * (choose one)

☐ Open ☐ In progress ☐ Completed

Completion evidence * (if applicable)

Outstanding limitations and information to pass on

Record status * (choose one)

☐ Ready for review ☐ Further work needed ☐ Work or use stopped

Reviewed by

Review date

Author signature *

Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.