

Kitchen Extract Cleaning Record (TR19 Grease)

A kitchen extract cleaning record to TR19 Grease: usage band and frequency, canopy, filters, ductwork and fan, deposit thickness tests before and after, access panels, photos and the post-clean report.

1. System

Project

Client

Site *

Site address

Clean date *

Time

Technician *

Company

System and location (canopy reference and duct route) *

Kitchen use * (choose one)

- ☐ Heavy (12 to 16 hours a day)
- ☐ Moderate (6 to 12 hours a day)
- ☐ Light (2 to 6 hours a day)

If applicable: TR19 Grease minimum: clean every 3 months.

If applicable: TR19 Grease minimum: clean every 6 months.

If applicable: TR19 Grease minimum: clean every 12 months.

Previous clean

Days since the previous clean (if applicable; worked out automatically in the app)

Months since the previous clean (if applicable; worked out automatically in the app)

TR19 minimum frequency (months) (if applicable; worked out automatically in the app)

Interval against the minimum (if applicable; worked out automatically in the app)

If applicable: The time since the previous clean is longer than the TR19 Grease minimum frequency for this usage. Record it in the post-clean report and agree the schedule with the client.

If applicable: The previous clean is after this clean date. Check both dates.

2. Clean

Cleaned * (tick all that apply)

☐ Canopy ☐ Filters ☐ Plenum ☐ Ductwork ☐ Fan ☐ Discharge

Access panels used

Areas not cleaned and why

Deposit thickness tests (copy this block for each one)

Test position

For example canopy plenum, duct riser at the first floor, fan inlet.

Before (microns)

After (microns)

Test positions (worked out automatically in the app)

Mean before (microns) (worked out automatically in the app)

Highest before (microns) (worked out automatically in the app)

Mean after (microns) (worked out automatically in the app)

If applicable: A reading of 500 microns or more before the clean. TR19 Grease: grease deposits should not exceed a mean of 200 microns between cleans, and 500 microns or more needs immediate spot cleaning.

If applicable: The mean before this clean is over 200 microns. TR19 Grease limits the mean to 200 microns between cleans, so a shorter cleaning interval may be needed.

TR19 Grease post-clean reports include before and after photos taken from matching positions.

Before photos (photos: attach, or note the file names)

After photos (photos: attach, or note the file names)

3. Post-clean report

Defects found (damaged ductwork, missing access panels, fire dampers)

Defects found (copy this block for each one)

Location *

Defect (choose one)

- ☐ Fire damper fault
- ☐ Missing or blocked access panel
- ☐ Damaged ductwork
- ☐ Fan fault
- ☐ Filter missing or damaged
- ☐ Other

Details

Priority (choose one)

- ☐ Urgent ☐ High ☐ Medium ☐ Low

Who will put it right

Due by

Photos (photos: attach, or note the file names)

Defects recorded (worked out automatically in the app)

Urgent (worked out automatically in the app)

BESA says many insurance policies require cleaning to TR19 Grease. The post-clean report includes a hygiene certificate with the date of the clean, the system location and the name of the competent technician.

Hygiene certificate or report reference

Next clean due

Days to the next clean (if applicable; worked out automatically in the app)

If applicable: The next clean date is before this clean date. Check the date.

If applicable: The gap to the next clean is longer than the TR19 Grease minimum frequency for this kitchen use. Check the date with the client.

Site manager name

Site manager signature

Completed by *

Signature