

Fence and Boundary Inspection

A fence and boundary inspection: what the boundary is for, each section with its type, posts, panels, gaps and climbing aids, gates with hinges, latches and locks, breaches made safe, photos and repair actions.

1. Site

Project

Client

Site *

Site address

Inspection date *

Time

Inspector *

Reason for the inspection (choose one)

☐ Routine ☐ After a storm ☐ After a report of damage or a break-in

What the boundary is for (tick all that apply)

- ☐ Security
☐ Keeping the public or children out
☐ Keeping animals in
☐ Privacy
☐ Marking the legal boundary

Is this a construction site perimeter?

☐ Yes ☐ No

If applicable: HSE: construction sites need measures to manage access across defined boundaries and steps to exclude unauthorised people. Plan the perimeter, provide the fencing and maintain it. HSE says that in populated areas this will typically mean a two-metre high small mesh fence or hoarding.

Does a public right of way cross or run alongside the boundary?

☐ Yes ☐ No

If applicable: Leeds City Council's guidance for landowners: gates and stiles on rights of way are the landowner's to maintain, barbed wire must not be strung across a right of way, and the council's consent is needed before an electric fence is put across one. Check your own council's rules.

Under section 2 of the Occupiers' Liability Act 1957, an occupier must take such care as is reasonable to see that visitors will be reasonably safe, and must be prepared for children to be less careful than adults. A dated record shows what was checked and done.

Weather capture

Digital form: use Record current conditions. On paper, record date/time, temperature (°C), wind (mph and direction), conditions and source. Keep observed conditions separate from forecast estimates.

2. Boundary

Start point (a gate or corner you can find again)

Height the fence needs to be (m)

Optional. From the site plan, the client's specification or your security risk assessment. The form compares each section with it.

Fence sections (copy this block for each one)

Section (from, to) *

Type (choose one)

- ☐ Timber panel
- ☐ Close board
- ☐ Post and rail
- ☐ Chain link
- ☐ Weldmesh or palisade
- ☐ Temporary mesh panels
- ☐ Hoarding
- ☐ Wall
- ☐ Hedge

Start and end of the section (GPS)

Optional. Mark both ends, so the repair team finds the section.

Length (m)

By tape, pacing or the site plan.

Height (m)

Optional. Use a tape, or measure from a photo taken square on with something of known size in the same plane, such as a standard 1.83 m (6 ft) panel width.

Against the height needed (if applicable; worked out automatically in the app)

Posts upright and firm (choose one)

- ☐ OK ☐ Defect

Panels, rails or mesh intact (choose one)

- ☐ OK ☐ Defect

No gaps under or through (choose one)

- ☐ OK ☐ Defect

Nothing next to it that helps people climb over (choose one)

☐ OK ☐ Defect

Barbed or razor wire (choose one)

☐ None fitted ☐ OK ☐ Damaged or loose

Result * (choose one)

☐ OK ☐ Repair needed ☐ Breach: made safe

What is wrong? (if applicable)

How the breach was made safe (if applicable)

Photos (photos: attach, or note the file names)

is_low (worked out automatically in the app)

len_bad (worked out automatically in the app)

Total length walked (m) (worked out automatically in the app)

Sections (worked out automatically in the app)

Length needing repair or breached (m) (worked out automatically in the app)

Share of the length walked (%) (if applicable; worked out automatically in the app)

Sections needing repair (worked out automatically in the app)

Breaches (worked out automatically in the app)

Sections lower than needed (if applicable; worked out automatically in the app)

If applicable: A breach was made safe temporarily. Set the permanent repair as an action with an owner and a date, and recheck the temporary fix until it is done.

Are there gates on this boundary?

☐ Yes ☐ No

Gates (copy this block for each one; if applicable)

Gate *

Hinges and posts (choose one)

☐ OK ☐ Defect

Closes and stays shut (choose one)

☐ OK ☐ Defect

Lock or padlock (choose one)

☐ OK ☐ Defect ☐ None fitted

What is wrong? (if applicable)

Photos (photos: attach, or note the file names)

g_bad (worked out automatically in the app)

Gates checked (if applicable; worked out automatically in the app)

Gates with a defect (if applicable; worked out automatically in the app)

Walk Cam: fence and boundary inspection

Walk Cam video walk-through: available in the SiteSurvey app only.

3. Actions and sign-off

Are further actions needed?

☐ Yes ☐ No

Further actions (copy this block for each one; if applicable)

What needs doing? *

Priority (choose one)

☐ Urgent ☐ High ☐ Medium ☐ Low

Who will do it?

Due date

Status (choose one)

☐ Open ☐ In progress ☐ Completed

Actions open or in progress (if applicable; worked out automatically in the app)

Next inspection due

Set by the owner's own inspection regime. Also inspect after storms and reports of damage.

Days until the next inspection (if applicable; worked out automatically in the app)

If applicable: Check the date. The next date is before the date of this visit.

Inspector name *

Position or company

Inspector signature

Signing records what was found on the day. It does not make unsafe equipment safe or replace a thorough examination, design check or service by a competent person.