

Drying log template

Record repeat moisture readings at identified monitoring points, environmental conditions and drying equipment changes on a restoration visit.

Complete the applicable sections. An asterisk marks a required field when that section applies. Copy repeat sections as needed and attach photographs separately.

Restoration visit

Project or site *

Record reference *

Record date *

Prepared by *

Loss or restoration job reference *

Visit time *

Drying plan and target reference *

Ambient temperature, humidity and units *

Monitoring points

Monitoring point readings

Repeat for each entry.

Point ID and room *

Material and location *

Instrument and scale *

Recorded reading *

Reading unit or scale label *

Target or unaffected reference with basis *

Previous reading and visit reference

Equipment running and changes since previous visit *

Monitoring point photos

Photo or attachment references: _____

Readings do not automatically establish that a material is dry or safe to occupy. Record the competent person's assessment under the restoration plan.

Assessment and follow-up

Recorded assessment of progress *

Record status *

☐ Open ☐ Complete

Next action or reason none is needed *

Responsible person *

Reviewed by

Reviewer acknowledgement

Signature:
