

Demolition Planning Record

A demolition planning record linking surveys, structural advice, service isolation, sequence, exclusion zones, waste arrangements and hold-point reviews.

1. Record details and scope

Project

Filled in from the project in SiteSurvey.

Site or premises address

Client or organisation

Record date *

Person completing the record *

This organises planning evidence. It is not a demolition design, structural survey, asbestos survey, method statement or authorisation to start demolition.

HSE says demolition and dismantling must be planned and carried out by competent people to avoid unplanned collapse. Relevant structural information, work sequence and precautions need to be established before work begins.

2. Structure and information

Structure and extent of proposed demolition *

Competent demolition designer or engineer *

Structural, asbestos and other survey references *

Adjacent buildings, public interfaces and services

3. Sequence and controls

Demolition stage (copy this block for each one)

Stage and drawing reference *

Engineered sequence and stability assumptions *

Exclusion, support, plant and dust controls *

Hold point and person authorising progression *

4. Readiness

Service disconnection and verification references *

Temporary works design and check references

Material segregation and hazardous waste arrangements

Emergency and unintended movement response

5. Review and changes

Information gaps and restrictions *

Identify missing survey or design information and the work affected. Record who must resolve it before the relevant stage can be reviewed.

Separate approved method and review references

Change-control and briefing arrangements

6. Actions and review

Are further actions required? * (choose one)

☐ Yes ☐ No

Further action (copy this block for each one; if applicable)

Action and evidence reference *

Person responsible *

Target date

Action status * (choose one)

☐ Open ☐ In progress ☐ Completed

Completion evidence * (if applicable)

Outstanding limitations and information to pass on

Record status * (choose one)

☐ Ready for review ☐ Further work needed ☐ Work or use stopped

Reviewed by

Review date

Author signature *

A large, empty rectangular box with a thin black border, intended for the author's signature.

Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.