

Asbestos Register and Management Review

An asbestos management record linking known or presumed materials to survey evidence, condition observations, controls, communication and review actions.

1. Record details and scope

Project

Filled in from the project in SiteSurvey.

Site or premises address

Client or organisation

Record date *

Person completing the record *

This is a management record, not an asbestos survey, sampling method or clearance certificate. An uninspected area must not be recorded as asbestos-free.

HSE describes the register as a live record of known and presumed asbestos-containing materials, informed by survey evidence and used as part of the management plan. The plan records how risks will be managed and how information is given to people who may disturb materials. Confirm that the duty to manage applies to the premises.

2. Evidence and dutyholder

Dutyholder or management contact *

Survey report reference, date and surveyor *

Survey scope and areas not accessed *

Management plan reference and revision

3. Materials register

Material or location (copy this block for each one)

Exact location and item reference *

Evidence status * (choose one)

☐ Known asbestos ☐ Presumed asbestos ☐ Information unresolved

Survey or sample result reference

Material description, extent and accessibility

Condition observation and observation date

Management controls and restrictions *

Competent person responsible for review

Existing evidence or safely obtained photos; do not disturb material (photos: attach, or note the file names)

4. Management review

Changes in condition, occupancy or planned work

How affected workers and contractors receive current information *

Controls for areas with missing or incomplete information

Identify uninspected areas and the limitation in the evidence. Do not treat an inaccessible area as confirmed free of asbestos.

Planned management review date

Reason for review timing and responsible person

5. Actions and review

Are further actions required? * (choose one)

☐ Yes ☐ No

Further action (copy this block for each one; if applicable)

Action and evidence reference *

Person responsible *

Target date

Action status * (choose one)

☐ Open ☐ In progress ☐ Completed

Completion evidence * (if applicable)

Outstanding limitations and information to pass on

Record status * (choose one)

☐ Ready for review ☐ Further work needed ☐ Work or use stopped

Reviewed by

Review date

Author signature *

A large, empty rectangular box with a thin black border, intended for the author's signature.

Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.