

SITE SURVEY REPORT

Sign Off

Prepared for	N. Doyle
Date	30 Sep 2026
Site	Flat 4, Beckett Court, Leeds
Prepared by	M. Doherty

FORM

Sign Off

1. The job

Project or site	Flat 4, Beckett Court, Leeds: void kitchen replacement
Date	30 Sep 2026
Work carried out	Old kitchen stripped out and removed. New white gloss units and laminate worktops fitted, built-in electric oven and extractor hood installed and tested. Gas hob connected and tested by our Gas Safe registered engineer, gas and electrical certificates passed to the voids team. Tiled splashback and new vinyl floor laid.
Certificates and documents handed over	Test, safety or commissioning certificates, Manuals and warranties, Keys or access cards

Photos of the completed work



2. Outstanding items

Are any items outstanding? Yes

Outstanding items 1: Plinth under the sink unit, on order

Item	Plinth under the sink unit, on order
Agreed completion date	7 Oct 2026
Who will do it	M. Doherty

Outstanding items 2: Silicone bead along the back of the worktop by the window

Item	Silicone bead along the back of the worktop by the window
Agreed completion date	7 Oct 2026
Who will do it	M. Doherty
Outstanding items listed	2

3. Acceptance and sign-off

Customer name	N. Doyle
Position	Voids manager, Northgate Housing
Accepted as complete?	Accepted with outstanding items
Customer signature	
Where it was signed (GPS)	Flat 4, Beckett Court · 53.809412, -1.531870 (SE 30238 34841, ±7 m)
Engineer name	M. Doherty
Engineer signature	