

SITE SURVEY REPORT

Insulation inspection checklist

Prepared for	Insulation inspection checklist (fictional example) (fictional)
Date	9 Oct 2026
Site	Insulation inspection checklist (fictional example)
Prepared by	Example coordinator

FORM

Insulation inspection checklist

1. Inspection scope

Project or site	Example Site
Record reference	INS-001
Record date	9 Oct 2026
Prepared by	Example coordinator
Drawing and specification revision	Example A-201 revision D and INS-01
Construction stage and accessible areas	Before internal lining

2. Insulated areas

Area records 1: North wall bay 4

Location and element	North wall bay 4
Product and batch reference	Example board B-100, batch EX42
Specified thickness in mm	100
Observed thickness in mm	100
Coverage and fit	Gaps or compression
Gap, compression or access details	Visible gap beside the service penetration.
Junction and penetration observations	Gap to be addressed under the specified detail.

Record only accessible work. Compare with the approved specification and manufacturer instructions; this is not a certificate of regulatory compliance.

3. Review and next action

Record status	Open
Next action or reason none is needed	Review the recorded exception and retain the evidence.
Responsible person	Example supervisor
Reviewed by	Example reviewer

Reviewer acknowledgement

Example reviewer
