

SITE SURVEY REPORT

Construction Hoist Pre-use Check

Prepared for	Tynebank Construction Ltd
Date	30 Sep 2026
Site	Riverside Quarter Block C, Gateshead
Prepared by	G. Ashworth

FORM

Construction Hoist Pre-use Check**1. Record details and scope**

Project	Riverside Quarter Block C, Gateshead: hoist pre-use check
Site or premises address	Riverside Quarter Block C, Hawks Road, Gateshead
Client or organisation	Tynebank Construction Ltd
Record date	30 Sep 2026
Person completing the record	G. Ashworth, hoist operator

For construction goods or passenger hoists within their approved use. This is not a patient-hoist checklist, load test, erection acceptance or LOLER thorough examination.

HSE distinguishes operator pre-use checks from formal inspection and thorough examination. Construction hoists require suitable planning, maintenance and competent operation; checks must follow the specific hoist instructions.

2. Equipment and scope

Hoist ID, model and location	Hoist H2, twin cage rack and pinion hoist, east elevation of Block C
Competent person and authorisation	G. Ashworth, trained hoist operator, authorised on site register TB-HO-06
Manufacturer or approved procedure reference	Hire company daily check sheet DCS-H2 rev 3, based on the maker's manual
Work or inspection scope and exclusions	Daily pre-use check at ground and from the cage on a test run to level 9. Excludes the mast ties above level 9, which are checked by the hire engineer weekly.

3. Hoist configuration

Approved hoist use	Passengers and goods
Rated capacity and posted restrictions	2,000 kg or 24 people per cage, plates posted at the base gate and in each cage
Landings in use and access arrangement	Ground, levels 2, 4, 6 and 9 in use. Levels 3, 5, 7 and 8 gates locked shut.
Current examination and inspection references	Thorough examination report TE-H2-0726, dated 14 July 2026. Weekly inspection 26 September by the hire engineer.

4. Pre-use checks

Landing gates and enclosure visibly intact	Acceptable
Car gates and interlock checks completed under procedure	Acceptable
Mast, ties and fixings visibly checked within safe access	Acceptable
Controls, stops and communications checked under procedure	Action needed
Action, limitation or reason not applicable	Intercom from the level 6 landing to the cage crackles and cuts out. Hand signals agreed with the level 6 banksman for today.
Travel path and loading area clear	Action needed
Action, limitation or reason not applicable	Pallets of blocks left in front of the level 4 landing gate. Cleared with the bricklaying foreman before use.
Function-check record and limitations	Test run to level 9 and back, upper and lower limits stopped the cage, emergency stop tried in cage A. Fine.

5. Handover

Use decision	Restricted use
Restrictions, isolation and person informed	Level 6 landing calls by hand signal only until the intercom is fixed. Told the site manager, T. Rowe, at 07:20.
Repair or follow-up job reference	Hire company job HJ-55201, intercom fault at level 6

Condition and defect evidence



6. Actions and review

Are further actions required? Yes

Further action 1: Repair the level 6 landing intercom.

Action and evidence reference Repair the level 6 landing intercom.

Person responsible Hire company service engineer

Target date 1 Oct 2026

Action status Open

Further action 2: Remind trades at the morning briefing to keep landing gates clear of stored materials.

Action and evidence reference Remind trades at the morning briefing to keep landing gates clear of stored materials.

Person responsible T. Rowe, site manager

Target date 1 Oct 2026

Action status Completed

Completion evidence Covered at the 07:30 briefing on 1 October, recorded on the briefing sheet.

Outstanding limitations and information to pass on Level 6 intercom faulty, hand signals in use.

Record status Ready for review

Reviewed by T. Rowe, site manager

Review date 30 Sep 2026

Author signature

G. Ashworth

Signing records the information entered. It does not itself certify legal compliance, remove a limitation or authorise unsafe work.